



## **Registration Rules (cancelled at September 18, 2006)**

### **1. Introduction**

The top-level Internet domain name for Bulgaria is .bg. Similar to other top-level domains, the .bg domain is administered by domain name Registry. Register.BG Ltd (Registry) is responsible for this function for the .bg domain. It has inherited all the rights and duties of Digital Systems Ltd, that has been performing this function since 1991. The Registry has developed policies and procedures based on Internet standards, discussions with Internet Service Providers and network experts, both in Bulgaria and abroad and on gained experience.

These policies and procedures are described here in order to provide a point of reference for applicants, for service providers and for the hostmaster team itself, so that each application for registration of a domain name within .bg can be handled predictably, consistently, and without any delay due to misunderstanding.

### **2. Who can register an Internet domain name within .bg**

2.1. Legal entities that have obtained court registration or have been established by Bulgarian government authority; subjects, created according to an agreement between Bulgaria and other countries; companies and organizations registered abroad that have registered branches or have commercial representatives in Bulgaria.

2.2. Private active persons, citizens of Republic of Bulgaria.

2.3. Companies and organizations registered abroad that have authorized a third party to register a .bg domain name. The proxy must meet the requirements according to 2.1 or 2.2.

### **3. Documents, necessary for registration of new name in .bg**

3.1. The applicants who meet the requirements of 2.1 need to submit:

- Application for a .bg domain name registration, properly filled, signed by the applicant's legal representative and sealed with the applicant's stamp (original).
- A copy of the document that certifies the applicant's current status (court decision, current court certificate, etc.) which must be signed by the applicant's legal representative that it is identical with the original. This (these) document(s) must unambiguously identify the legal representative of the applicant.
- If the person who signed the application is proxy - notary signed letter of authorization (original).
- If the requested name is a trade mark of the applicant - a copy of the document certifying that the applicant is the holder of this trademark, signed by the applicant's legal representative that it is identical with the original.
- If the requested name is a trade mark of a third party - a copy of the document, certifying that the third party is the holder of the trademark, signed by the applicant's legal representative that it is identical with the original and a notary signed letter that assigns the rights of using the trade mark (original).
- If the requested name is a name of publication, registered in the National Library registry - a copy of assigned ISSN or ISBN document signed by the applicant's legal representative that it is identical with the original.
- If the requested name is a Bulgarian Government program or project - document that certifies this fact.

3.2. The applicants who meet the requirements of 2.2 need to submit:

- A notary signed application for a .bg domain name registration, properly filled, signed by the applicant or applicant's representative (original).
- If the person who signed the application is proxy - notary signed letter of authorization (original).
- If the requested name is a trade mark of the applicant - a notary signed copy of the document certifying that

the applicant is the holder of this trademark (original).

- If the requested name is a trade mark of a third party - a copy of the document, certifying that the third party is the holder of the trademark, signed by the third party's legal representative that it is identical with the original and a notary signed letter that assigns the rights of using the trade mark (original).

- If the requested name is a name of publication, registered in the National Library registry - a copy of assigned ISSN or ISBN document signed by the applicant that it is identical with the original.

3.3. The applicants who meet the requirements of 2.3 need to submit:

- A notary signed application for a .bg domain name registration, properly filled, signed by the proxy (original).

- Notary signed letter of authorization (original).

- If the requested name is a trade mark of a foreign entity - a copy of the document, certifying that the foreign entity is the holder of the trademark and that the trade mark is valid on the territory of Republic of Bulgaria, signed by the proxy that it is identical with the original.

- If the requested name is a name of publication, registered in the National Library registry - a copy of assigned ISSN or ISBN document signed by the proxy that it is identical with the original.

The application must be accompanied by declaration that the applicant accepts the liability and indemnity as described in section 11 of this document. (???)

The contact persons, listed in the application are consider authorized by the applicant to perform the following (???):

- Administrative contact person: to determine the naming policy of objects within the hierarchy of the registered name, to request updates of the attributes of the registered name, including the Technical contact persons, financial contacts persons, name servers. The administrative contact person must have authorization to represent the applicant.

- Technical contact person: to be responsible for the technical operation of domain name servers.

## 4. Requirements

At the time of registration, the proposed domain name must be both valid and available. Then and subsequently, the domain must be reachable and well managed so to avoid un-necessary nuisance to other network users. These requirements are specified in detail in this document.

### 4.1. Validity of the name

4.1.1. The following characters are allowed in a domain name:

- The letters of the Roman alphabet (ASCII) without diacritical marks and irrespective of case [A-Z,a-z];

- The digits [0-9];

- The hyphen [-].

The first and the last character of the name must be either alphabetic or numeric. It is recommended that t4.1.2. The length of the domain name must be at least three characters. When the name or it's popular abbreviation consists of two characters, the Registry recommends that a hyphen [-] is inserted between the characters.

4.1.3. A domain name must be distinct from any of the recognized top-level domain names (ARPA, COM, EDU, GOV, MIL, NET, ORG, INT, ...). An example list of reserved names can be found at <http://res-dom.iana.org/>.

### 4.2. Suitable name

Names can be formed by:

4.2.1. The name of the applicant;

4.2.2. A name of applicant's registered trademark or trademark being applied for at the Bulgarian Patent Office. In the latter case the registration is conditional (The name of a Trade Mark might not be abbreviated).

4.2.3. A name of publication, registered in the National Library registry (ISSN, ISBN);

4.2.4. A name of an Bulgarian Government program or project;

#### **4.3. A domain name must correspond with:**

4.3.1. The full name;

4.3.2. Abbreviation formed by one or more of the words of the full name and the first symbols of the remaining words (preserving their order);

4.3.3. Abbreviation formed by the first symbols of the words of the full name (preserving their order);

4.3.4. When the applicant's name contains numbers, written in digits, it is possible in the domain name it be written in words or the reverse;

4.3.5. When the name is compound, an hyphen [-] can be used between the name forming words or their first symbols;

4.3.6. When the name cannot be formed using any of the above listed methods due to it's being already in use, it is possible to add number or the symbols 'bg' separated or not with a hyphen [-] after the desired string of characters (according to 4.3.1, 4.3.2, 4.3.3, 4.3.4 or 4.3.5);

4.3.7. When the name contains the word 'Bulgaria', it can be omitted or replaced with the symbols 'bg';

4.3.8. Some general words such as 'Ltd', 'plc', 'Inc', 'Co', 'international' (or their Bulgarian equivalents) can be omitted from the full name;

4.3.9. When the name contains an name of town or village it can be omitted or replaced with it's accepted abbreviation;

4.3.10. The company patron's name can be omitted in case it appears in the applicant's name.

#### **4.4. Reserved names**

4.4.1. The names of towns and villages are reserved for their respective municipalities or district governors.

4.4.2. The names of countries are reserved for their respective embassies or consulates.

4.4.3. When the requested name either already in use, or appears likely to be claimed by another applicant, another name shall be chosen. For example such names as IBM.BG and COCA-COLA.BG are protected by this requirement.

4.4.4. Reserved for the Registry are the names: bgnic.bg, bg-nic.bg, nic.bg, register.bg, nicbg.bg, nic-bg.bg, registry.bg, domain.bg, domain-registry.bg and internet.bg.

4.4.5. Where the requested name is in the opinion of the Registry likely to lead to confusion, another name shall be chosen.

#### **4.5. Reachability**

4.5.1. At least one Internet host shall be identified where mail for the domain may be routed with the agreement of the manager of this host. Moreover this host must be able to handle mail for the domain.

4.5.2. The domain must provide a point of contact for electronic mail where requests for information may be addressed. The standard address for this point of contact is postmaster@domain.bg.

4.5.3. The application must list at least one secondary name server in addition to the primary name server. It is necessary to provide access from the primary name server for .bg (ns.digsys.bg, IP address 192.92.129.1) to the primary name server for the domain. Moreover, the agreement of the manager of each name server to provide name service for the requested domain must be obtained in advance.

#### **4.6. Good management**

Outgoing mail from the domain must satisfy the requirements of RFC-822. In particular, header lines in messages must not include any address either consisting only of a username ('local part' in RFC-822 terminology) or containing a partially qualified domain name.

### **5. Registration Procedure for a new domain name within .bg**

All documents, required for registration of name in the .bg Internet domain should be sent to the following address:

*Registry of the .bg Internet domain*

*Register.BG Ltd*

*40, Slivnitza Blvd*

*Varna - 9000*

*Bulgaria*

Questions concerning registration may be sent to the above mentioned address, or by electronic mail to

[hostmaster@register.bg](mailto:hostmaster@register.bg)

or by phone or fax.

The Registry for .bg deals only with primary domains of .bg. Registration of second or lower level names is responsibility of the registered administrative contact person for the domain.

## **6. Terms of application handling and name registration**

- 6.1. The Registry checks the validity and completeness of the submitted by the applicant documentation within three working days after receiving the application;
- 6.2. If the documents are in order, the applicant receives a pro-forma invoice and should pay within 10 working days the initial registration fee and the registration fee for the first year and should inform the Registry;
- 6.3. If there are problems with the submitted documents, the applicant is informed (within three working days from the date of receiving the application) by appropriate records in the Registry database or by electronic mail or by phone, fax or in writing.
- 6.4. Within thirty days the applicant must correct the incorrect or missing information in the application. If, after this period, the application still fails to satisfy the requirements, the Registry considers that the applicant is not interested in that domain name and cancels the registration procedure.
- 6.5. The Registry adds the necessary records in the primary name server of .bg and the applicant can use and administer the name in Internet within 5 (five) days after effective payment according to section 12.

## **7. Refusal of registration**

A request to register a domain name may be refused on any of the following grounds:

- 7.1. Insufficient documentation (see section 3);
- 7.2. Failure to satisfy the requirements (see section 4);
- 7.3. Names containing obscene and/or offensive words or phrases as contradictory to public interests and good practice.

## **8. Update of registration**

- 8.1. The applicant may request the possibility of electronic update of the registered name servers. This request is declared in the application form for registration of name within .bg. In this case the applicant can request updates either by electronic mail or to request name server updates in writing by regular mail.
- 8.2. The request to change the technical contact persons is accepted in electronic form (if electronic update is requested) from the listed e-mail addresses or in writing by the administrative contact persons or the applicant's legal representative.
- 8.3. Request to change the administrative contact person can be submitted only by the applicant's legal representative in writing (original).
- 8.4. When the request for change in is writing, it should be signed either by the administrative contacts person or by the applicant's legal representative.
- 8.5. Requests for change submitted in writing have priority over electronically submitted requests.

8.6. Whenever the Registry receives conflicting requests for update or termination of a domain's registration, the Registry shall be free to determine which, if any, request to honor.

## **9. Termination of registration**

9.1. When a domain ceases to satisfy any of the conditions of Reachability or a Good Management (see section 4), the contact persons shall be notified and given the opportunity to correct the deficiency. Should the necessary action not be taken within one month period, the Registry shall be free to terminate registration of the domain without further notice.

9.2. When the Registry receives request to terminate the registration by the applicant's legal representative, the registration is terminated within five working days.

9.3. The registration is terminated also in the cases when the annual maintenance fee is not paid in time. The Registry will not keep domain names for applicants that have terminated their registration.

## **10. Recommendations**

10.1. When the holder of a domain name is changing Internet Service Provider or engaging the services of an additional Service Provider, the new Service Provider cannot make requests for update of the domain name registration. The new Service Provider may advise the Registry of what is planned, but the Registry should take no action without first receiving a requests from the Administrative Contact person or the applicant's legal representative.

10.2. Mail routing and/or IP connectivity for a domain must in most cases be arranged by an Internet Service Provider. In such a case, it is preferable and is more effective that the Internet Service Provider helps with the submission of the application.

10.3. Naming of the sub-domain should take into consideration the rules for addressing in Internet according to RFC-819, RFC-821, RFC-822, RFC-920 and RFC-976 as well as with the organization of the domains according to RFC-1034 and RFC-1035.

10.4. The name is registered to one applicant.

10.5. The applicant bears full legal responsibility for the actions of the objects registered within this domain, toward other organizations connected to Internet.

10.6. Registration of an particular domain name does not give any legal rights to that name and any disputes in this regards must be carried out using the normal legislation. (see RFC-1591)

## **11. Liability and Indemnity**

Register.BG Ltd. registers Internet domain names within .bg neutrally and in good faith, offering service to applicants and Internet Service Providers, subject to the following conditions:

11.1. The applicant bears the full responsibility before third parties, for the selection of name they wish to register;

11.2. The applicant shall indemnify Register.BG Ltd, and it's servants or agents and shall hold Register.BG Ltd and it's servants or agents harmless from and against any loss, damage, liability, claim or expense resulting from a claim or claims asserted by a third party, regarding ownership of or right to use the domain name in question.

11.3. No liability shall attach to Register.BG Ltd or it's servants or agents in respect of any loss or damage whatsoever suffered by the applicant or Service Provider and arising from any action or neglect on the part of Register.BG Ltd or it's servants or agents in the exercise of the function of Internet domain name Registry.

11.4. The Registry is not liable for the correctness of the data, filled by the applicant, when the applicant has requested electronic update of the registered information for their domain name.

## **12. Fees and payments**

12.1. Registration fee: 50 USD

12.2. Annual fee: 50 USD

12.3. All fees do not include VAT.